Design Advisory Group #10.1
21 June 2022

Version 1.0

MHHS-DEL457

Document Classification: Public

Agenda

#	Item	Objective	Type	Lead	Time	Page
1	**Welcome and Meeting Objectives**	Overview of level playing field design principle and desired outcomes of meeting		Chair	13:00-13:05 *5 mins*	1
2	**Level Playing Field Design Principle / SEC Modification Proposal 162**	Receive updates on <u>SEC MP162,</u> <u>REC Change 0044</u>, and discuss actions required to enact level playing field design principle	Discussion	Programme (Chair & Ian Smith)	13:15-13:45 *40 mins*	4
3	**Review of RAID**	Review of design related RAID items	Discussion	Programme (PMO, Warren Fulton)	13:45-14:45 *60 mins*	6
4	**Summary and Outcomes**	Summarise outcomes, actions, and next steps	Information	Chair & Secretariat	14:45-14:50 *5 mins*	9

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Level Playing Field Design Principle / SEC Modification Proposal 162

DISCUSSION: Receive updates on SEC MP162, REC Change 0044, and discuss actions required to enact level playing field design principle

Programme – Chair & Ian Smith

40 mins

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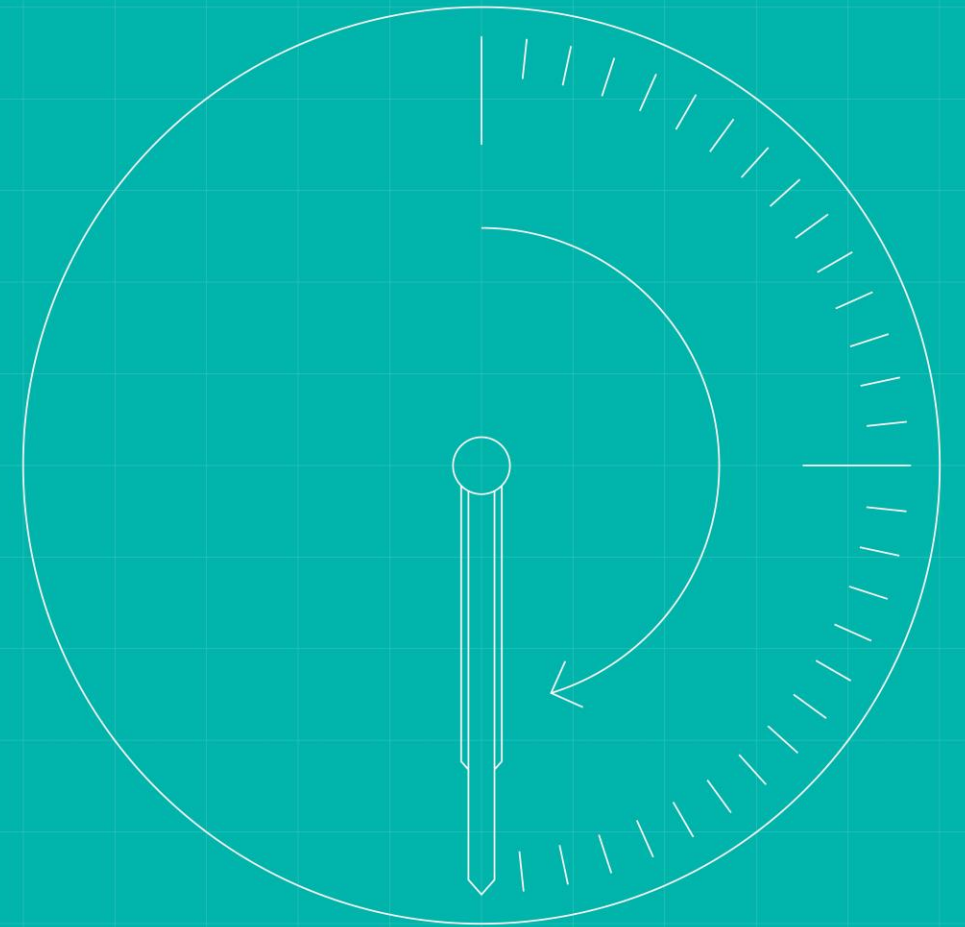
DAG updates:

- Link to SEC MP 162 and to REC R0044 (initial assessment attached)

- Update from SECAS on current status of SEC MP162

- Analysis of responses received to SDS work group information request re <24hr TRTs use cases, frequency and materiality

- Design Team scheduling SDS work group

- DAG concerns on impacts on T1 and T2 design artefacts

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Review of RAID

DISCUSSION: Review of design related RAID items

Programme – PMO

60 mins
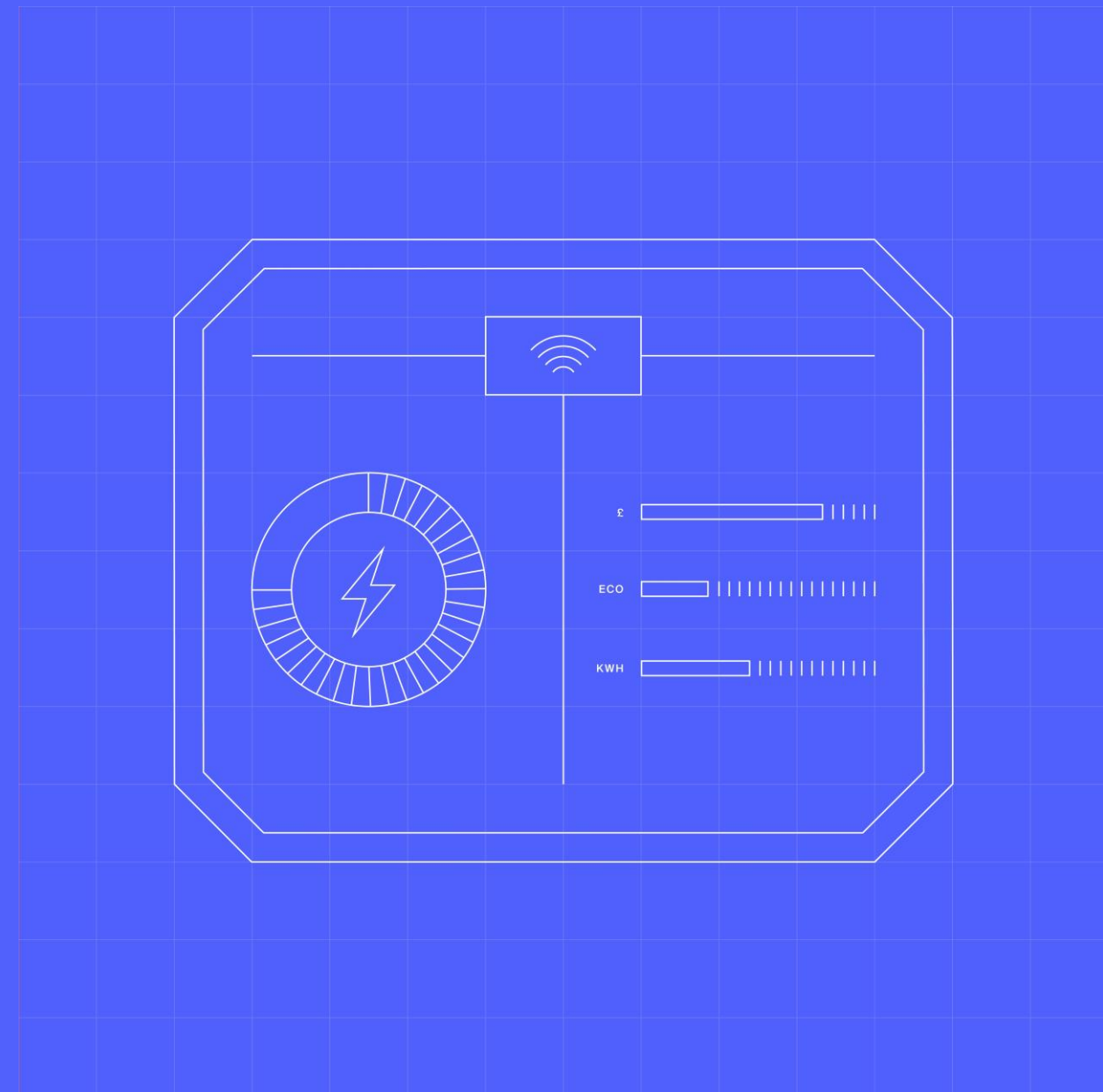
RAID

Programme central RAID to be released soon

Design-specific RAID in production (design re-schedule)

On screen overview of design-specific RAID

RAID Log Input Form & Next Steps

To manage the flow of information input to the RAID log, we have designed and developed a RAID log input form

Purpose

The RAID Log Input Form is the single point of entry for participants to raise, update and close RAID items in the centralised log

Process
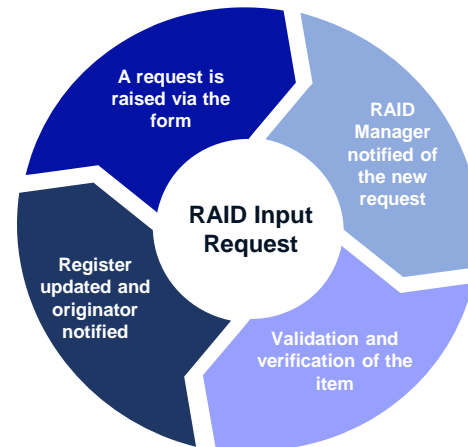
1. A request is raised via the input form

2. A notification is sent to the RAID Manager containing the new items and details captured

3. The RAID Manager will verify and validate the request, liaising with members of the team and/or the originator should further clarifications be required

4. Once the details are validated, the RAID Log will be updated, and the originator is notified
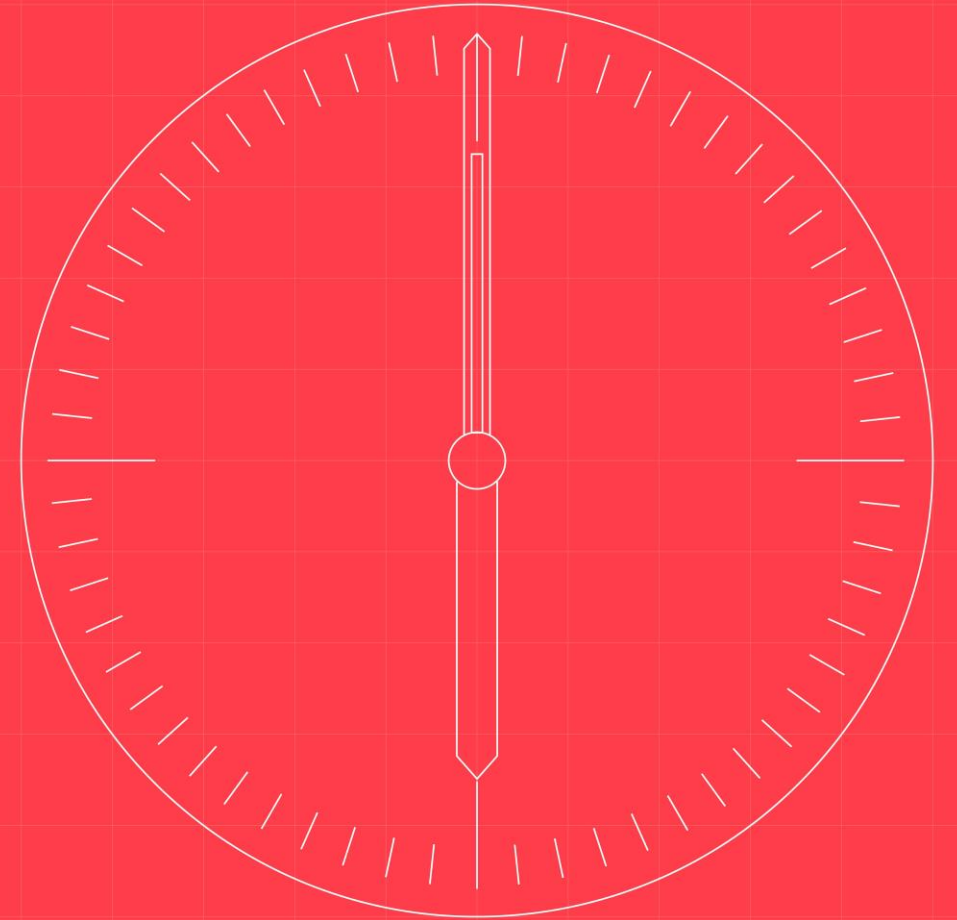
Next Steps

- To present a view of the major risk themes (Today)
- To release the RAID Log via the Programme Collaboration Base (Q3 2022)
- To provide a demo of the RAID dashboards (Q3 2022 – post dPMO release)

Summary and Outcomes

INFORMATION: Summarise outcomes, actions, and next steps

Chair & Secretariat

5 mins

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Next Steps

- Summary of conclusions and outcomes

- Confirm any actions

- Agree any next steps

- Next DAG meeting 06 July 2022

- First CCIAG meeting 30 June 2022

If you would like to propose an agenda item for the DAG or would like any information about DAG working groups and subgroups, please contact the Programme PMO (PMO@mhhsprogramme.co.uk)